

Top tips for contractors

- 1.** Book your accommodation early. There are 13 hotels on the ExCeL campus all in walking distance of the venue. Find the most competitive rates here <https://www.excel.london/visitor/hotels>
- 2.** Use one of the many retail outlets on the boulevard for your lunch or you can pop to Tesco or the local café.
- 3.** Last minute essentials, go to the Business Services shop at ExCeL, located on Level 0 between N4/S4 (by the orange car park entrance). It stocks everything exhibitors and contractors need during build and breakdown from safety equipment to those important but smaller items like chalk and duct tape. The team can also help with your last minute photocopying and printing requirements.
- 4.** Need to order extra Internet bandwidth or cleaning services? Look out for our in-hall service desk, they can help you. Please note that payment is by card only.
- 5.** Use the free water refill stations on the Boulevard to keep hydrated. They are located East and West Entrances and by the halls S4 and S7.
- 6.** Don't forget to wear steel cap boots and a hi-vis jacket. These are the minimum requirements for accessing the event spaces during build and breakdown. For more information about health and safety requirements in venues go to <https://tinyurl.com/29ntam6p>
- 7.** If you have a medical enquiry, call 5556 from one of the in-hall phones, or 020 7069 5556 from your mobile.
- 8.** If you have an emergency (medical, fire, unattended package or security), call 020 7069 4444.
- 9.** For any lost property enquiries complete the form and we will endeavour to reunite you with your item <https://notlost.com/excel-london>